

ORDINARY MEETING

MINUTES

WEDNESDAY 25TH JANUARY 2023

WARREN SHIRE COUNCIL

Minutes of the Ordinary Meeting of Council
held in the Council Community Room, 115 Dubbo Street Warren
on Wednesday 25th January 2023 commencing at 8:35 am

Present:

| | | |
|----------------------|--------------|---|
| COUNCILLORS | MJ Quigley | Chair |
| | SJ Derrett | |
| | AJ Brewer | |
| | KL Walker | |
| | NR Kinsey | |
| | GJ Whiteley | |
| | J Van Eldonk | |
| | KW Taylor | |
| | HJ Druce | |
| STAFF MEMBERS | G Woodman | General Manager (GM) |
| | J Murray | Acting Divisional Manager Finance & Administration (DMFA) |
| | S Otieno | Divisional Manager Engineering Services (DMES) |
| | M Stephens | Manager Health & Development Services (MHD) |
| | J Burtenshaw | Executive Assistant (EA) |

ACKNOWLEDGEMENT OF COUNTRY

The Acknowledgement of Country was made by the Mayor.

APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

Apologies were tendered on behalf of Councillor Jackson, Councillor Higgins and Councillor McCloskey who were absent due to external commitments, and it was **MOVED** Druce/Taylor that the apologies be accepted and a leave of absence for the members concerned be granted.

Carried
1.1.23

CONFIRMATION OF MINUTES

MOVED Whiteley/Druce that the Minutes of the Ordinary Meeting of Council held on Thursday, 1st December 2022 be adopted as a true and correct record of that Meeting.

Carried
2.1.23

DISCLOSURES OF INTERESTS

Nil.

MAYORAL MINUTE(S)

Nil.

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REPORTS OF COMMITTEES

Warren Public Arts Committee (C14-3.29)

MOVED Walker/Van Eldonk that the Minutes of the Warren Public Arts Committee Meeting held on Tuesday, 6th December 2022 be received and noted and the following recommendations be adopted:

Item 5.1 Public Art on Private Property Murals (C14-3.29)

That subject to consultation with the Showground/Racecourse Committee and the Horse Committee with an appropriate budget being available from the Horse Committee that the leftover funds from the Murray Darling Basin Economic Development Round Three (3) Program be used for an appropriate Campdraft, Horse, Rodeo themed mural on the outside of the proposed new toilet block at the Showground/Racecourse Complex.

Item 5.2 Warren CBD Toilet/Amenities (G4-1.20)

That Council note that the Committee subject to the quality of the photographs and their suitability to be used in the wrap collage by a graphic designer undertook a final determination of the most suitable historical photographs of Warren Shire to be used for Warren CBD Toilet/Amenities front wall wrap collage.

Item 5.3 Lions Park Toilet/Amenities (P1-7.5)

That Council note that the Committee subject to the quality of the photographs and their suitability to be used in the wrap collage by a graphic designer undertook a final determination of the most suitable Macquarie River photographs to be used for Lions Park Toilet/Amenities wall wrap collage.

Carried
3.1.23

Manex (C14-3.4)

MOVED Kinsey/Walker that the Minutes of the Manex Meeting held on Tuesday, 17th January 2023 be received and noted.

Carried
4.1.23

DELEGATES REPORTS

Item 1 Warren Interagency Support Services (C3-9)

MOVED Derrett/Walker that the Minutes of the Warren Interagency Support Services Meeting held on Thursday, 24th November 2022 be received and noted.

Carried
5.1.23

GM – A
Chk Lst

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DELEGATES REPORTS

CONTINUED

Item 2 **General Meeting of the Outback Arts Inc. held on Monday, 15th December 2022**
(C17-2)

MOVED Druce/Derrett that the General Meeting of the Outback Arts Inc. held on Monday, 5th December 2022 be received and noted.

Carried
6.1.23

Item 3 **Alliance of Western Councils** **(C14-6.5)**

MOVED Quigley/Whiteley that the Draft Minutes of the Alliance of Western Councils held on Friday, 9th December 2022 be received and noted.

Carried
7.1.23

GENERAL MANAGER'S REPORTS

Item 1 **Outstanding Reports Checklist** **(C14-7.4)**

EA - N **MOVED** Kinsey/Druce that the information be received and noted and that the items marked with an asterisk (*) be deleted.

Carried
8.1.23

In recognition of Warren being a healthy town and to keep awareness of a healthy lifestyle, Council will be standing while dealing with Item 2 of the General Manager's report.

Item 2 **Committee/Delegates Meetings** **(C14-2)**

MOVED Kinsey/Walker that the information be received and noted.

Carried
9.1.23

Item 3 **Works Progress Reports – Infrastructure Projects** **(C14-7.1, G4-1)**

MOVED Brewer/Druce that the information be received and noted.

Carried
10.1.23

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GENERAL MANAGER'S REPORTS

CONTINUED

Item 4 Carter Oval Youth Sports Precinct (P1-7.3, G4-1.19, G4-1.14, G4-1.20, G4-1.55)

MOVED Taylor/Druce that:

1. The information in the report for the proposed completion of infrastructure project – “Carter Oval Youth Sports Precinct” be received and noted; and
2. Council allocate \$460,000 from the restricted funds from Infrastructure improvement /replacement reserve to the Carter Oval Youth Sports Precinct Project to allow for completion of all necessary works.

DMFA – A
Chk Lst

**Carried
11.1.23**

Item 5 Affordable Housing Opportunity – Housing Plus (H5-1, H6-1, S1-7)

MOVED Walker/Kinsey that:

1. Council authorise the Mayor, the Chair of the Economic Development and Promotions Committee and the General Manager to negotiate and finalise the required agreement with Housing Plus for the eventual sale of all or most of the nine (9) vacant land lots in Gunningba Estate for a maximum five (5) year period but, also on the basis that investigations be commenced and reported to Council in the near future on progressing Stage 3 of Gunningba Estate including estimated costs and how Stage 3 would be funded.
2. Authority be given to the Mayor and General Manager to sign the agreement and any associated documents with the sale of the land under Council's Seal.

GM – A
Chk Lst

GM – A
Chk Lst

**Carried
12.1.23**

At this point in the meeting, the time being 10.15 am Councillor Taylor left the meeting room and took no further part of the meeting.

Item 6 Warren and the Visitor Economy Community Consultation Report August 2022- Executive Summary (T4-1, T4-1.1)

MOVED Derrett/Druce that:

1. Destination marketing, product and services reflect the agreed values contained within the Warren and Visitor Economy Community Consultation Report, August 2022 Executive Summary at all times and be true to what Warren stands for;
2. Council communicate to the community about the importance of visitors to the region;
3. When communicating to potential visitors Council/Tourism/Visitation Sectors will be consistent with the offering of providing an exceptional visitor experience everywhere they go, making the visitor wonder why they are leaving;
4. Council's Economic Development and Visitation Office supports the growth of tourism by attracting supplementary services to the visitor economy to grow intention and length of stay in the region;
5. Council reform and facilitate the Destination Macquarie Marshes Taskforce and review the past Action Plan expanding the coverage and leverage of current and future resources with more collaboration through the Economic Development and Promotions Committee;
6. The Destination Macquarie Marshes Taskforce be a Sub-Committee of the Economic Development and Promotions Committee;

GM – N

GM – A
Chk Lst

GM – N

GM – N

GM – A
Chk Lst

GM – N

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GENERAL MANAGER'S REPORTS

CONTINUED

Item 6 Warren and the Visitor Economy Community Consultation Report August 2022- Executive Summary Continued

- GM – A
Chk Lst
7. Council ensures that the reformed Destination Macquarie Marshes Taskforce has representation from every local government area that sees the Macquarie Marshes as an asset to their visitation, form a Memorandum of Understanding with each Council to support the Economic Development of the region with this Taskforce having the potential to drive the regional destination promotion with consistent messaging, a reflection of values and increased engagement with the communities;
- GM – A
Chk Lst
8. Council's Representatives on the Destination Macquarie Marshes Taskforce be the Chair of the Economic Development and Promotions Committee, the General Manager and the Economic Development and Visitation Manager.
9. It be noted that the Economic Development and Visitation Manager will be responsible for the facilitating the formation and running of the Destination Macquarie Marshes Taskforce and undertaking relevant Secretariat duties; and
- GM – A
Chk Lst
10. Council collaborate on increasing the access to the Macquarie Marshes by commercial providers and free-independent travellers (FITs) whilst working towards providing a diverse offering to the access and experience that the Macquarie Marshes can offer a variety of markets.

**Carried
13.1.23**

MORNING TEA

At this point in the meeting, the time being 10.41 am, Council adjourned for Morning Tea.

RESUMPTION

The meeting resumed at 11.03 am.

ACTING DIVISIONAL MANAGER FINANCE AND ADMINISTRATION'S REPORTS

Item 1 Reconciliation Certificate – November & December 2022 (B1-10.16)

MOVED Whiteley/Kinsey that the Statements of Bank and Investments Balances as at 30th November 2022 and 31st December 2022 be received and noted.

**Carried
14.1.23**

Item 2 Statement of Rates and Annual Charges (R1-4)

MOVED Druce/Kinsey that the information be received and noted.

**Carried
15.1.23**

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ACTING DIVISIONAL MANAGER FINANCE AND ADMINISTRATION'S REPORTS CONTINUED

Item 3 Works Progress Reports – Finance & Administration Projects (S1-1.15, C9-1)

MOVED Walker/Druce that the information be received and noted.

Carried
16.1.23

Item 4 Librarian's Report on the Warren Shire Library Operations (L2-2)

MOVED Brewer/Derrett that the information be received and noted.

Carried
17.1.23

Item 5 2023/2024 Operational Plan & Estimates Timetable (A1-5.41)

MOVED Kinsey/Druce that:

1. The information be received and noted;
2. Council endorse the 2023/2024 Operational Plan & Estimates timeline; and
3. A Councillor workshop be held on Wednesday 12th April 2023 at 4.00 pm to go through the Draft 2023/2024 Operational Plan & Estimates prior to the final Draft being recommended for public exhibition at the April 2023 Council Meeting.

Carried
18.1.23

DMFA – A
Chk Lst

DIVISIONAL MANAGER ENGINEERING SERVICES REPORTS

Item 1 Works Progress Reports - Roads (C14-7.2)

MOVED Whiteley/Kinsey that the information be received and noted.

Carried
19.1.23

Item 2 Works Progress Reports – Town Services (C14-7.2)

MOVED Druce/Walker that the information be received and noted.

Carried
20.1.23

Item 3 Works Progress Reports – Fleet/Workshop (C14-7.2)

MOVED Walker/Derrett that the information be received and noted.

Carried
21.1.23

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MANAGER HEALTH AND DEVELOPMENT SERVICES REPORTS

Item 1 Development Application Approvals (D4-9)

MOVED Brewer/Druce that the information be received and noted.

**Carried
22.1.23**

Item 2 Works Progress Reports – Health and Development Services (C14-7.3)

MOVED Brewer/Walker that the information be received and noted.

**Carried
23.1.23**

Item 3 56 Garden Avenue – Budget Allocation (S1-1.19)

ADMFA – A
Chk Lst

MOVED Brewer/Walker that the information be received and noted, and that funds of \$90,000 be allocated from the Infrastructure Improvement/Replacement Reserve to 56 Garden Avenue Refurbishment for the necessary asset renewal works to be completed.

**Carried
24.1.23**

Item 4 Community Building Partnership 2022 Grant CBP22 - 1308 (G4-1.78)

ADMFA – A
Chk Lst

MOVED Derrett/Kinsey that the amount of \$14,250 be transferred from internally restricted funds, for the purpose of co-contribution to the successful grant CBP22 - 1308 - Install New Flooring and Oven within Sporting and Cultural Centre.

**Carried
25.1.23**

NOTICES OF MOTIONS/QUESTIONS WITH NOTICE

Nil.

MATTERS OF URGENCY

Nil.

CONFIDENTIAL MATTERS

MOVED Whiteley/Kinsey that the Council proceed into the Committee of the Whole Closed Council, the time being 11.40 am to consider matters in accordance with Section 10A(2)(c) and Section 10A(2)(d)(i) of the Local Government Act.

**Carried
26.1.23**

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CONFIDENTIAL MATTERS

CONTINUED

MOVED Whiteley/Kinsey that the press and the public be excluded from the Committee of the Whole Closed Council in accordance with Section 10A(2)(c) and Section 10A(2)(d)(i) of the Local Government Act.

Carried
27.1.23

Council resumed in Open Council at 11.45 am.

Item 1 Netwaste Tender for Processing of Garden Organics, Wood and Timber
F923/F928 (Version 2 Pricing Anomaly) (G2-4.3)

MOVED Whiteley/Walker that:

MHD – A
Chk Lst

1. Council accepts the NetWaste Tender F3928 for the Processing of Garden Organics, wood and timber be awarded to Davis Earthmoving Pty Ltd for their tendered price as set out in this report for the initial two (2) year term with the option of two (2) x 12-month available extensions.

MHD – A
Chk Lst

2. Council delegates the authority to execute the contracts for the Processing of Garden Organics, Wood and Timber to the General Manager and Mayor and permission be granted for the use of the Council Seal on any relevant document if required.

Carried
28.1.23

There being no further business the meeting closed at 11.46 am.

THESE MINUTES WILL BE CONFIRMED AT THE ORDINARY MEETING OF COUNCIL
HELD ON THURSDAY, 23RD FEBRUARY 2023 AS BEING
A TRUE AND CORRECT RECORD.

MINUTE NO. .2.23

.....
GENERAL MANAGER

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MAYOR